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Municipal
Resources, Inc.

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PROFESSIONAL SERVICES AGREEMENT

I. PARTIES TO THE AGREEMENT

This Agreement, dated _____, is to retain professional consulting services to be provided by **Municipal Resources, Inc. (MRI)** to the **City of St. Albans, Vermont (the Client)** and is lawfully entered into for the Client by its City Manager, Dominic Cloud, and MRI by its authorized representative, Alan S. Gould, President.

II. SCOPE OF WORK

MRI will provide consulting services to the City Manager with a high level review of those practices related to recruitment, selection, onboarding and training of police officers. MRI will also review factors that may impact retention of officers. Given the impact negative publicity can have on challenges related to recruitment and retention, MRI will review several recent high profile incidents in order to understand those impacts.

This review is not intended to be critical of current or prior practices, but rather to focus on providing recommendations going forward, that are based on national trends and best practices. The ultimate goal is to make recommendations related to the previously identified subject areas, to the City Manager that will assist the Police Department in mitigation of risk to the City.

III. FEES AND CHARGES

Our services for this project will be provided on a time and expense basis, at a not to exceed cost of $7,500.00 without the written authorization of the City Manager. Payment will be made within thirty (30) days of receipt of the invoice unless otherwise agreed. Consultants will be billed at the following rate:

Senior Consultant	$125/hour
Clerical support	$ 45/hour

Travel time will be billed at $50.00 per hour after the first hour of round trip travel to and from the client's location. Mileage will be billed at the current IRS per mile travel rate after the first 30 miles of round trip travel to and from the client's location.

IV. MRI PERSONNEL IN CHARGE

Alan S. Gould, President, will serve as Project Manager of this engagement. Other Project Team members may be assigned based upon specific needs.

V. TERM

This agreement shall remain in force and effect through the completion of this engagement but may be terminated by either party with written notice to the other party.

ACCEPTED AND AGREED

CITY OF ST. ALBANS
BY ITS CITY MANAGER

By: _____
Dominic Cloud, City Manager
Date: April 29, 2020

MUNICIPAL RESOURCES, INC.

By: _____
Alan S. Gould, President
Date: